



Australian School of Reflexology and Relaxation Core Values

1. Duty of care

In all we do, say and act, we respect ourselves, other people and our environment. We are accountable for our actions and work for the higher good of all.

2. Teamwork

Between us we have a host of skills; by working as a team we can climb mountains. We are inclusive of all in our care, no man is left standing alone. We are quick to ask –How can I help you?

3. Positive mindset

We begin each day with a positive mindset. When the days are tough we reflect on the bigger picture or recognize the beauty in a moment, knowing we are playing our part in making the world a little better.

4. Excellence

In all aspects of our rolls, we work to the best of our ability; We continue to strive for ways of improving and developing new skills. We take pride in all we do.

5. Fun

We bring a sense of fun, lightness and enjoyment to any activity we are involved with. If it “aint fun no more” we reassess what we are doing

6. Be memorable

In all we do we strive to be memorable by doing over and above what is expected.



Australian School of Reflexology and Relaxation Code of Conduct

The purpose of this code is to outline the way in which students of Australian School of Reflexology & Relaxation are expected to conduct themselves during their participation in training and assessment and outlines students' rights and responsibilities.

Students' rights

. All students have the right to:

- Be treated fairly and with respect by all students and staff.
- Learn in a supportive environment which is free from harassment, discrimination victimisation.
- Learn in a healthy and safe environment where the risks to personal health and safety are minimised.
- Have their personal details and records kept private and secure according to our Privacy Policy.
- Access the information ASRR holds about them.
- Have their complaints and appeals dealt with fairly, promptly, confidentially and without retribution.
- Make appeals about procedural and assessment decisions.
- Receive training, assessment and support services that meet their individual needs.
- Be given clear and accurate information about their course, training and assessment arrangements and their progress and notified if any of this changes during their course.
- Access the support they need to effectively participate in their course.
- Provide feedback to ASRR on services, training, assessment and support services they receive.



Students' responsibilities

All students, throughout their training and involvement with ASRR, are expected to:

- Treat all people with fairness and respect and not do anything that could offend, embarrass or threaten others.
- Not harass, victimize, discriminate against or disrupt others.
- Treat all others and their property with respect.
- Respect the opinions and backgrounds of others.
- Follow all safety policies and procedures as directed by staff.
- Report any perceived safety risks as they become known.
- Not bring into any premises being used for training purposes, any articles or items that may threaten the safety of self or others.
- Notify us if any of their personal or contact details change.
- Provide relevant and accurate information to ASRR in a timely manner.
- Approach their course with due personal commitment and integrity.
- Complete all assessment tasks, learning activities and assignments honestly and without plagiarism, cheating or infringing on Copyright.
- Hand in all assessment tasks, assignments and other evidence of their work with a completed and signed Assessment Task Cover Sheet.
- Make regular contact with their Trainer/Assessor.
- Ensure they are not under the influence of drugs or alcohol while participating in their course.
- Prepare appropriately for all assessment tasks, visits, placement and training sessions.
- Notify ASRR if any difficulties arise as part of their involvement in the course.
- Notify ASRR if they are unable to attend a training session for any reason at least 12 hours prior to the commencement of the activity.
- Payments for their training within agreed timeframes, where relevant.



Student Plagiarism, Cheating and Collusion

Students are expected to act with integrity always and only submit work that is their own or that has been appropriately referenced and includes acknowledgements of all resource materials used in the preparing the work.

When you submit your assessments, you will be required to sign a declaration that the work provided is your own and that you have not cheated or plagiarized the work or colluded with any other student/s. If you are found to have plagiarized, cheated or colluded, you will be given an opportunity to respond to the allegations. If you are found to have plagiarized, cheated or colluded, we will require you to complete the assessment again.