

Certificate of Clinical Reflexology Enrolment Form



Personal Details

Surname: _____ Title: _____ Date of Birth: / /

First Name: _____ Middle Name/s: _____

Address: _____

Post Code: _____

Mobile: _____ Email: _____

Next of Kin / Emergency Contact

Name: _____ Relationship to you: _____

Address: _____

Home Phone: () _____ Mobile: _____

Email: _____

General Information

- Gender Female Male
- In which country were you born? Australia Other, please specify:
- Do you speak a language other than English at home?
 No, English Only Yes, other, please specify:
- How well do you speak English? Very Well Well Not well
- Are you of Aboriginal or Torres Strait Islander origin?
 No Yes, Aboriginal
 Yes, Torres Strait Islander Yes, Aboriginal & Torres Strait Islander
- Do you consider yourself to have a disability, impairment or long-term condition? Yes No

If YES, please indicate the area of disability, impairment or long-term condition: Tick as many as apply.

- Hearing/Deaf Intellectual Mental Illness Vision
 Physical Learning Acquired Brain Injury Medical Condition
 Other:



Enrolment Form cont.

Previous Qualifications

7. Please list qualifications/ school level you have successfully completed and year of completion

1. _____

2. _____

3. _____

4. _____

Employment

8. Of the following categories, which BEST describes your current employment status? Tick one box only.

Full-time employee

Part-time employee

Self employed –

Not employed – not seeking employment

Other

Study Reason

9. Of the following categories which BEST describes your main reason for undertaking this course?

To get a job

To develop my existing business

To start my own business

To try for a different career

I wanted extra skills for my job

To get into another course of study

For personal interest or self- development

Other reasons

Additional Learning support.

Is there any additional support from our teachers that you think you will need to complete this course successfully?

How to Enrol

To enrol in the course:

1. Organise a time to meet or call Lyn for an entry interview.

2. Complete the enrolment form

3. Send via post or email the completed for to the ASRR

Post : ASRR P.O box 207 Werribee Vic 3030

Email : info@asrr.com.au

4. Attach Cheque or EFT \$1,000 non refundable*enrolment fee to secure your place

Then what?

Once enrolment form and payment have been received, you will be sent

- a receipt of payment
- an Invoice for balance of course
- Payment plan schedule (if opting for payment plan)
- Confirmation of enrolment letter (this will outline details of 1st day and what to bring along)



Enrolment Form cont.

Financial Arrangements : Full Course Fee \$7,270
: *Early Bird Fee \$6,770

Payment Method (please tick relevant boxes)

Full Course fee: \$7,270

\$1000 Deposit paid -

Balance of \$6,270 to be paid in Full

Payment Plan: Balance of \$6,270 to be paid in 10 monthly * payments of \$627

Or

***Early Bird Fee \$6,770 if paid by 1st December 2018**

\$1000 Deposit paid -

Balance of \$5,770 to be paid in Full

Payment Plan: Balance of \$5,770 to be paid in 10 monthly * payments of \$577

Paying by:

Cash

Cheque

Direct Deposit EFT

EFT Details:	Westpac
Name on Account:	Perfect Harmony Group
BSB:	033-689
A/C:	27 5776
Reference:	Please use your surname

**Payment is due 1st of the month prior to the commencement of the course*

**Payment plan payments are due on the 1st of the month .*

** Late payments may attract a \$35 fee*

Refund Policy

Prior to commencement of course:

- Enrolment fee is non refundable.
- 50% of received course fee refunded within 30 days prior to course commencement.
- Should the course not go ahead due to lack of numbers, or for some unforeseen reason on the part of ASRR, a full refund of enrolment fee will be paid within 7 days of notification of cancellation

Withdrawal from course :

- Deferral may be granted on compassionate grounds at the discretion of the Principal. Deferral is for 6 months or next course intake. Additional fee is applicable.
- Full course fee is payable on withdrawal, the payment plan agreement is expected to be honored, or balance of course fees paid out in full



Enrolment Form cont.

Student Acceptance Agreement

In signing this Enrolment Form you agree:

- That the information provided on this form is true, correct and complete.
- That you have been provided with appropriate and sufficient information to make an informed decision about your enrolment in this course.
- That you have been provided with detailed information about the fees and charges associated with your course enrolment including information on tuition fees, administration fees, materials fees, payment terms and the applicable Refund Policy. I understand that the deposit / enrolment fee is non-refundable.
- To provide The Australian School of Reflexology & Relaxation with up to date and accurate contact details and notify them if anything changes.
- To be bound by The Australian School of Reflexology & Relaxation's Student Code of Conduct and Core Values

Campus Location : _____

Course commencement date: _____

Printed Name: _____

Student Signature: _____

Date signed: _____

Please send an original copy of this form to P.O box 207 Werribee 3030.

Thankyou for taking a step forward with Reflexology.

Office Use Only: Date rec'd _____	Paid <input type="checkbox"/>	Receipt <input type="checkbox"/>	Confirmation <input type="checkbox"/>	Assigned to Course <input type="checkbox"/>
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